

<b>RISK ASSESSMENT OF:</b>	<b>NEWCOURT CAMPSITE, NEWCOURT FARM, FELINDRE, THREE COCKS, BRECON, POWYS LD3 0SS</b>		
<b>Assessed by: David Mills</b>	<b>Date:</b>	Review continuously as required & full annual review	<b>Signature:</b>

<b>Hazard</b>	<b>Who might be harmed?</b>	<b>Risk Control Measures</b>	<b>Notes/Review/Revision</b>
Accident /collision potential due to vehicular access to and egress from the site, particularly during busy weekends, e.g. bank holidays. Highway Code rules H1/ H2/ H3.	Vehicle occupants. Pedestrians. Visitors to the campsite.	<ul style="list-style-type: none"> <li>• Suitable adults to supervise vehicular movement onto and off-site and to control parking if necessary.</li> <li>• Speed limit sign at the entrance.</li> <li>• On arrival report to Reception.</li> <li>• Ensure Highway pedestrian safety signs are clear and visible.</li> </ul>	
Pedestrians being struck by moving vehicles.	Anybody on-site.	<ul style="list-style-type: none"> <li>• All traffic control personnel to wear high visibility tabards.</li> <li>• Any vehicle movement to be no faster than walking pace.</li> </ul>	
Contamination of camping fields by grazing livestock.	Anybody on-site.	<ul style="list-style-type: none"> <li>• Keep out of farmers' fields.</li> <li>• Access gates to camping field to be kept closed at all times and padlocked.</li> <li>• Livestock will be removed from fields 28 days prior to being used for camping.</li> </ul>	Brief all personnel.
Slips, trips and falls on camping field due to uneven ground.  Stoned area in the camping field.	Anybody on-site.	<ul style="list-style-type: none"> <li>• Grass cut regularly.</li> <li>• Campsite advertised as 'rural' campsite.</li> <li>• Signs up, handrails on steps, trip hazard.</li> <li>• Notice in place – 'Use at your own Risk'.</li> </ul>	Brief all personnel.

Hazard	Who might be harmed?	Risk Control Measures	Notes/Review/Revision
Slips, trips and falls in the vicinity of water taps due to wet/muddy ground and in showers.	Anybody on-site.	<ul style="list-style-type: none"> <li>• Water taps off when not in use.</li> <li>• Water must not be run directly onto the ground, soakaway provided.</li> <li>• No washing up, personal washing or teeth cleaning to be done at the external taps.</li> <li>• Take care when showering, all wet floors are potentially slippery.</li> <li>• Caution signs.</li> </ul>	Brief all personnel.
Gates, Fences, Footpath stiles: - Splinters from wood Injury from any barbed wire. Injury from gate mechanisms.	Anybody on-site but particularly young people.  Fences and gates may be damaged.	<ul style="list-style-type: none"> <li>• No climbing or playing on fences and gates.</li> <li>• All gates to be kept shut when not in use.</li> <li>• Keep to the campsite and do not stray into farmers' fields and other areas.</li> <li>• Footpath stiles to be kept clear of vegetation and in good order.</li> </ul>	Brief all personnel.
Contamination of water supply.	Anybody on-site.	<ul style="list-style-type: none"> <li>• No washing up, personal washing or teeth cleaning to be done at the taps.</li> <li>• Portable toilets must not be washed out or cleaned out other than in the specifically designated area, using the designated tap and hose supplied. The area is signed 'Waste Disposal Area' provided for this purpose.</li> </ul>	Brief all personnel.
Injury due to carrying heavy equipment loads such as tents, water containers, etc.	Anybody on-site but particularly young people.	<ul style="list-style-type: none"> <li>• Weight of loads carried to be controlled by campers – pack sensibly, consider weights before lifting.</li> <li>• Visitors to bring trolleys or wheelbarrows etc.</li> <li>• Water containers to be of suitable size if being carried by hand.</li> <li>• Sharing load with others.</li> </ul>	Brief all personnel.
Injury due to tripping over tent guy ropes and pegs.	Anybody on-site.	<ul style="list-style-type: none"> <li>• Prohibition of playing games, running or 'skylarking' around tents.</li> <li>• Caravans and tents to be pitched 6 metres apart.</li> <li>• Tents sited by Campsite Manager.</li> </ul>	Brief all personnel.

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Injury due to fighting/jousting with sticks, bamboo canes or 'gadget wood' and falling tree branches.	Anybody on-site but particularly young people.	<ul style="list-style-type: none"> <li>• Young people <b>always do this</b> if given the chance and the practice should be strongly discouraged.</li> <li>• Parental supervision/teacher and group leader supervision.</li> <li>• Trees are monitored regularly.</li> </ul>	This is a common cause of injury.
Cuts and contamination to feet.	Anybody on-site.	<ul style="list-style-type: none"> <li>• All personnel to wear footwear at all times when walking around the campsite.</li> </ul>	Brief all personnel.
Injury/illness caused to allergy sufferers by hay fever or by long or mown grass.	Anybody on-site.	<ul style="list-style-type: none"> <li>• Visitors to be advised not to play in long grass and prohibited from throwing or inappropriately playing with any grass cuttings.</li> <li>• Bring your own medication.</li> <li>• <b>No first aider on site.</b></li> </ul>	Brief all personnel.
Injury or illness by incorrect handling/disposal of human waste from portable toilets.	Anybody on-site but particularly young people.	<ul style="list-style-type: none"> <li>• It is strongly recommended that young people are not involved with this task. There may be occasions when this is appropriate e.g. patrol camps, training purposes etc, The age, self-discipline and responsibility of those involved must always be taken into consideration, older scouts and explorer scouts only. Scout leader supervision is recommended.</li> <li>• Portable toilets should be emptied regularly and not allowed to become too full.</li> <li>• They must be emptied carefully, slowly and with control.</li> <li>• Care to be exercised when handling chemicals and refilling with water to prevent contamination and splashing.</li> </ul>	Brief all personnel.
Slips, trips, falls, collisions or being struck by an object causing personal injury during games.	Anybody on-site but particularly young people.	<ul style="list-style-type: none"> <li>• Games to be capable of being controlled, particularly if not under the direct supervision of an adult.</li> <li>• Adults to be wary of trying to play like young people!</li> <li>• Parental supervision/group leader supervision.</li> <li>• No alcohol or noise after 10pm – offenders will be asked to leave.</li> </ul>	This is a common cause of injury to adults and they should at all times remember and adhere to a duty of care to others.
Burns from BBQs.	Anybody on-site.	<ul style="list-style-type: none"> <li>• Only purpose-built good condition BBQs are permitted for cooking only.</li> <li>• Wood burning fires are not allowed.</li> </ul>	Brief all personnel.

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Burns or scalds e.g., from cooking or hot water in toilets.	Anybody on-site.	<ul style="list-style-type: none"> <li>• Temperature set by electrician via thermostat unable to be adjusted by visitors.</li> <li>• Signs over sink 'caution hot water'.</li> <li>• Use appropriate care when cooking ensuring a stable surface and safe area. Do not leave the cooking apparatus unattended.</li> </ul>	
Local forestry and mountains.	Anybody on-site but particularly young people.	<ul style="list-style-type: none"> <li>• This is outside the fenced-off area of the campsite and not part of the campsite.</li> <li>• Visitors should prepare their own risk assessments for each activity they undertake.</li> <li>• Campsite grid reference is Brecon Beacons 196368.</li> </ul>	
Risk of fire.	Anybody on-site.	<ul style="list-style-type: none"> <li>• Establish a fire alarm system.</li> <li>• Establish Fire Assembly Point. – <b>CAMPSITE ENTRANCE.</b></li> <li>• Ensure Fire Brigade access is maintained at all times.</li> <li>• Maintain spacing between all tents – the recommended minimum is 6 metres.</li> <li>• Maintain spacing between cooking tents/dining shelters and other tents. – recommended minimum is 6 metres.</li> <li>• No naked flames (cookers and lamps) to be left burning whilst unattended in tents.</li> <li>• No gas lamps etc to be used in sleeping tents.</li> <li>• Gas bottles to be switched off at valve when not in use.</li> <li>• Gas bottles to be stored outside the tent in the open air.</li> <li>• All gas bottles to be changed over in open air away from any naked flames.</li> <li>• No smoking in tents.</li> <li>• Conduct fire safety check before retiring at night.</li> <li>• No fireworks or Chinese lanterns.</li> <li>• No wood-burning fires allowed.</li> </ul>	Brief all personnel.
Disposal of personal rubbish.	Anybody on-site.	<ul style="list-style-type: none"> <li>• The campsite has a zero-waste policy.</li> <li>• All rubbish must be taken away by campers and visitors.</li> <li>• Re-cycling facilities are nearby.</li> </ul>	

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Dogs on-site.	Anybody on-site.	<ul style="list-style-type: none"> <li>• Dogs to be kept on a lead at all times.</li> <li>• All dog mess to be picked up immediately.</li> <li>• Owners to be responsible and keep dogs under control at all times.</li> <li>• Failure to comply –visitors will be asked to leave.</li> </ul>	
Electricity.	Anybody on-site.	<ul style="list-style-type: none"> <li>• All electricity supplied fitted and certified by a qualified electrician. (A Meredith – Electrical Contractor)</li> <li>• Hook-ups to be connected by site staff.</li> </ul>	
Use of toilet block  On-site Portable Toilets.	Anybody on-site.	<ul style="list-style-type: none"> <li>• Be considerate and use facilities for what they are designed.</li> <li>• Water supply to taps is not drinking water.</li> <li>• No pot washing in hand sinks.</li> <li>• Turn off all taps and do not create spillages.</li> <li>• Be considerate to other users and do not leave towels, debris, rubbish in public places.</li> <li>• Level and securely in place.</li> </ul>	
Visits by Organised Groups e.g.Duke of Edinburgh Award Scheme	Group members	<ul style="list-style-type: none"> <li>• Group leaders must prepare their own suitable risk assessment to cover group camping and any other activities undertaken.</li> <li>• Children <b>must</b> be supervised <b>at all times</b> by person or persons in charge. Newcourt Farm is not responsible for any children left unaccompanied on site.</li> <li>• Sleeping in the classrooms is not allowed.</li> <li>• Lights to the classrooms and cooking barn will be switched off at 9.30pm</li> <li>• Any damages to site property must be paid for.</li> </ul>	
Slips, trips or falls from visitors' electric cables.	Anybody on-site.	<ul style="list-style-type: none"> <li>• Site Manager to advise which hook-up point to use.</li> <li>• Visitors to ensure cables are positioned so that other campsite users cannot trip over them.</li> </ul>	
Emergency situation	Anybody on-site.	<ul style="list-style-type: none"> <li>• Signs detailing emergency services contact numbers for visitors to use are in place on site.</li> </ul>	

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Emergency Vehicle Access	Anybody on-site	<ul style="list-style-type: none"> <li>• A hard surface road should be provided from the entrance of the site to such a position as to enable emergency vehicles to secure access to within 45 meters of any tenting on site.</li> <li>• A clear space of 6 meters should be kept between tents.</li> <li>• Roads should be kept clear of any obstructions.</li> </ul>	